

## CHAPTER 6

### OVERTIME LOADING AND UNLOADING SERVICE

1. Reference is made to the following documents:
  - A. Domestic Rate Solicitation, Item 413, Overtime Loading and Unloading
  - B. International Rate Solicitation, Item 504, Overtime Loading and Unloading
2. An additional charge for each overtime loading or each overtime unloading will apply when service is performed other than regular duty hours or days, based on the point where the service is performed. This service is made necessary by one or more of the following conditions:
  - A. Service is made by landlord requirements;
  - B. Service is required by prevailing laws and ordinance;
  - C. Service is at the specific request of the PPSO.
  - D. There are unusual circumstances, which merit the PPSO justifying the additional services subject to service regulations. These circumstances are at the sole discretion of the PPSO.
3. Other than regular working hours or days are as follows:
  - A. Between 5:00 p.m. and 8:00 a.m., except Saturdays, Sundays and holidays;
  - B. During any hour on Saturday or Sunday;
  - C. During any hour on officially declared national or state holidays (when service is performed within the state).
4. Overtime loading and unloading charges are subject to the following conditions:
  - A. Charges will be based on actual weight, subject to 500 pounds minimum, except as noted in paragraph G below, for unaccompanied baggage.
  - B. Service must be ordered, in writing, by the PPSO prior to start of service.
  - C. Service is at the option of the carrier/agent.
  - D. When such service involves loading or unloading at the warehouse, it must be agreed to by the warehouseman.

E. This charge shall not apply when service is performed for the carrier's convenience or when shipment(s) are delivered to a warehouse at destination.

F. The charges for household goods are listed in dollars and cents per hundredweight and not by hourly rates.

G. The charge for overtime pickup or delivery on unaccompanied baggage is stated as a charge per shipment.

Several questions and answers are provided below to further clarify the application of overtime loading and unloading services.

QUESTION: A member required delivery of his property after 5:00 p.m. Can the carrier charge for labor in addition to the overtime and unloading service charge?

ANSWER: No. The overtime unloading charge is based on a per hundredweight basis and covers the service of the helpers and driver, as well as use of vehicle. For example, member's shipment weighed 6680 pounds and overtime was necessary to complete delivery and carrier agreed to accept overtime. This was a domestic shipment, and therefore Item 413 applies. Overtime is calculated by multiplying the weight 6680 times the rate of \$1.70 per cwt, equaling \$ 113.56 (6680 lbs. x \$1.70 = \$11,356.00, divided by 100 = \$113.56). This charge is subject to a minimum weight of 500 lbs. and is in addition to any other delivery charge.

QUESTION: Does the overtime loading and unloading charge apply twice on a delivery out of storage (SIT) -- once for loading at the warehouse and again for the delivery at residence?

ANSWER: The charge would apply twice. Once for loading and again for unloading on a delivery out of SIT, after regular hours. However, the service must be requested in writing, and the shipper notified in advance of the charges.

QUESTION: If the delivery starts before 5:00 p.m., but must continue into the night to complete, must the member permit the carrier to continue unloading or may the member demand the carrier to return for subsequent completion of delivery the next day?

ANSWER: Unless required by landlord requirements, prevailing laws, or involvement of delivery out of SIT, a member is entitled to have his service performed during regular hours or days. If this is not possible, the member/PPSO and the carrier can reach an agreement to continue until the service is accomplished, or return the next day. The carrier cannot collect from the member, even if the member is willing to pay for service performed before 8:00 a.m. and after 5:00 p.m.

EXCEPTION: Existence of unusual circumstances that merit the PPSO justifying the additional service.

NOTE: The “next day” is deemed to be the NEXT WORK DAY. If shipment is delivered on Friday for example the next workday is Monday, unless it is a holiday. If the member agrees to have the carrier complete delivery, the carrier can stay until 2100 hours, this would be considered for the carrier’s convenience and NO overtime would be warranted. The carrier has control over when services begin and should schedule accordingly. Carriers should schedule (plan) delivery/pick-ups so they can be accomplished during regular hours. The carrier determines what equipment to send to the job as well as the size of the crew. This falls under the heading of “practicing prudent traffic management.”